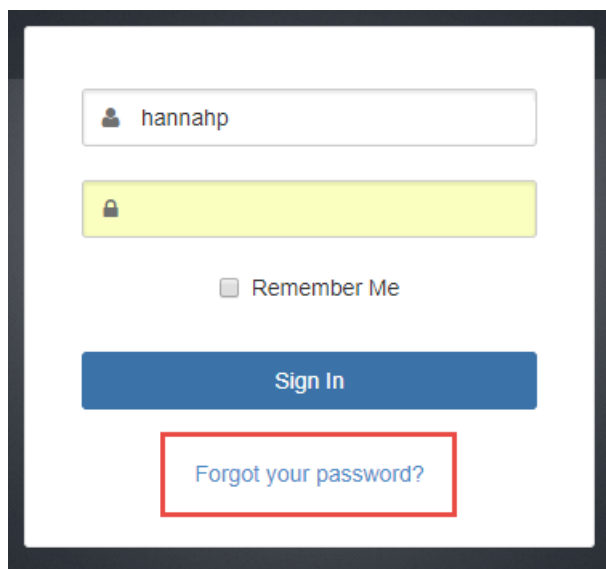


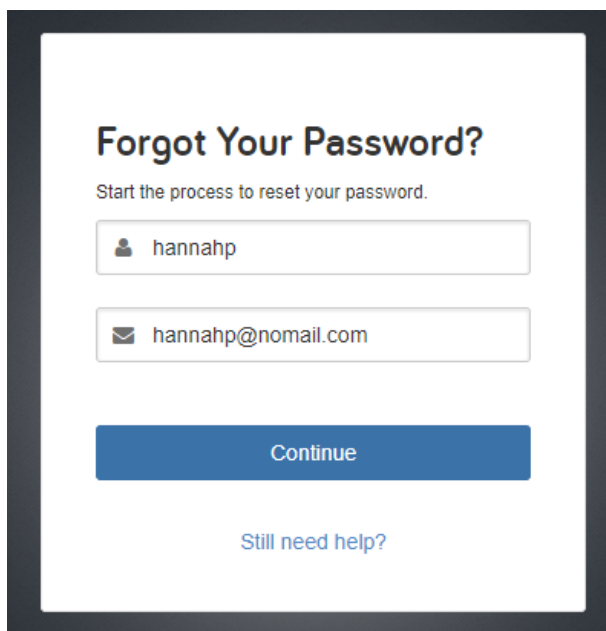
How to Reset My Password

This userguide will walk you through the steps to reset the password to your Personal Financial Website. It is important to note that after three failed attempts to log in, the system will automatically lock your account for 10 minutes as a security measure.

1. Begin on the log in screen. Click the **Forgot your password?** link.

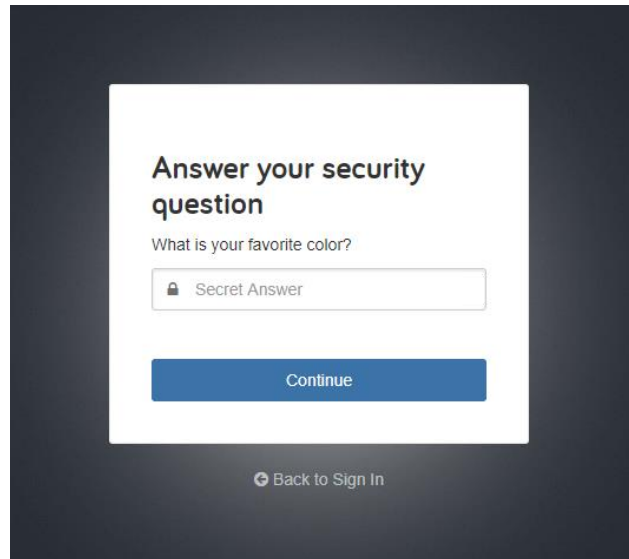


2. Enter you Username and Email associated with your account.



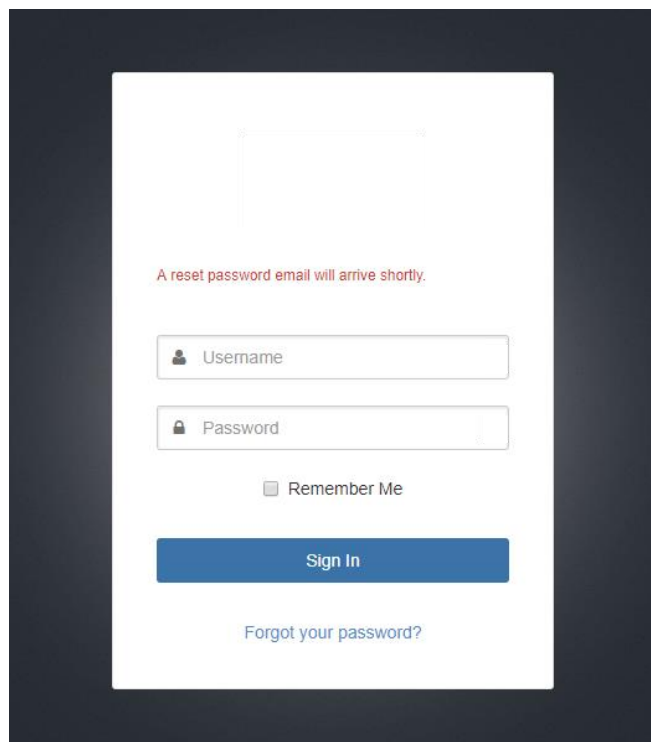
How to Reset My Password

3. Next, you will be prompted to answer a security question. These questions were answered when you registered for your account access. Your answers to the questions can be managed from your privacy settings.



A screenshot of a security question prompt. The title is "Answer your security question". Below it is the question "What is your favorite color?". There is a text input field containing "Secret Answer" with a lock icon on the left. Below the input field is a blue "Continue" button. At the bottom of the form is a link "Back to Sign In" with a circular arrow icon.

4. Upon successfully verifying your identity, the system will generate and email that includes a link to reset your password.



A screenshot of a sign-in form. At the top, there is a faint illustration of a person. Below it, a red message states "A reset password email will arrive shortly." The form contains two input fields: "Username" with a person icon and "Password" with a lock icon. Below these fields is a "Remember Me" checkbox. A blue "Sign In" button is positioned below the checkbox. At the bottom of the form is a link "Forgot your password?".